

POLICY _____

Subject: Expenses Incurred on Club Business

Effective: October 29, 2006

Purpose: To provide guidelines for employees and volunteers for compensation of approved expenses incurred while representing the Club.

1. Eligible Expenses- The Club will pay mileage and meal expenses in accordance with the government of New Brunswick's most current travel policy. No employee or volunteer will be reimbursed for the purchase of alcoholic beverages.
2. All expenses must be approved by the General Manager.
3. This policy will be administered by the General Manager.
4. This policy will be reviewed as needed by the Board of Directors.

APPROVED by the BOARD OF DIRECTORS 29/10/06; **AMENDED** 15/11/06;
15/11/2010;11/12/2012; 14/06/2017

